



A 501(c)(3) Nonprofit Charitable Corporation
237 Blackfoot Rd. Crystal Lakes Subdivision
Mail: PO Box 113, Red Feather Lakes, CO 80545; Web: www.clfires.org

CL FIRES Board of Directors Meeting
Agenda: August 14, 2022
Immediately Followed CL FIRES Annual Meeting

Present were board members Jody Sandquist, Anne Dirmeyer, Kathy Dillon-Durica, Susan Rau and Deana Lehman
Guests included Mel Nelson, Steve Dirmeyer, Harold “Alex” Alexander, Kate Kelly

MEETING CALLED TO ORDER—Meeting was called to order by Jody Sandquist @ 2:35pm. Susan Rau moved to approve the agenda, with the addition of “Refrigerator” Item #5. Anne Dirmeyer Seconded; motion passed unanimously.

APPROVAL OF MINUTES—Susan Rau moved to approve the minutes of the April 10, 2022 meeting. Anne Dirmeyer Seconded; motion passed unanimously. Deana Lehman will send to Sharon Fessler for posting on the CLFIRES.org website.

OFFICERS’ REPORTS

1. **President’s Report**—Reviewed handbook info on annual events.
2. **Treasurer’s Report**—Kathy handed out printouts of the P&L reports for June, July and August 1-8, 2022. She had nothing in particular to point out to the Board. Susan Rau moved to accept the Treasurer’s Report. Anne Dirmeyer Seconded; motion passed unanimously. We thanked Kathy for her efforts of going above and beyond to drive to Greeley to return the donation check to Kell and to pick up the new checks. He had sent one check to CL FIRES wanting part to go to CLVFD and another portion to the CLRRA Fishing program.

UNFINISHED BUSINESS

1. **Ratify text actions**—Susan Rau moved to ratify the text actions for the money for the CPR class materials and for Kathy to purchase mesh bags for storage of the Duck Race Rubber Duckies. Anne Dirmeyer Seconded; motion to ratify passed unanimously.
2. **Membership Drive for 2022** – Discussed that we will review during the October 2022 meeting. Early March 2023 is target for sending the 2023 letter.
3. **Logo Items** – Kathy will inventory the remaining logo items. She will staff a table at the Rummage Sale on September 4. Discussed asking Jim to provide coffee to sell with the remaining mugs. Jody will reach out to Jim. Probably 6-8 bags. If Jim cannot, Susan can, but her roaster only does one pound at time.
4. **2022 Events**—We reviewed the 2022 events. We have decided that we will make a ‘manual’ for each aspect of the events. This will be used as a

guideline for future years so not to only rely on member's recollections. Each person has written up the guidelines/timelines/procedures for the area in which they were responsible. Jody drew maps of the Family Fun Day Parade staging areas. See list under item B below.

A. Memorial Day Legacy Bricks Reveal—This was done in conjunction with the CLVFD flag raising at the fire station.

B. Fun Day Debrief: Prep. Booklet to Include:

- a. Advertising
- b. Preparation
 1. Food
 2. Games
 3. Acquire Prizes
 4. Arrange to use Basecamp area
 5. Confirm if campground can be used for parking, mow
 6. Purchase any additional decorations for apparatus
 7. Decorate and Set up Basecamp
 8. Route and selected areas blocked with cones
- c. Tour de Fun Parade & Basecamp Parade
 1. Timing
 2. Line up Entries
 3. Load Kids – have water for kids and parents at load zone
 4. Unload & reload additional Kids
- d. Arrange for entry judges and M.C.
- e. Lunch – ordering list and pickup food
- f. Games - game area and staffing - recruit volunteers
- g. Clean Up Basecamp and parking areas
- h. Re-pack Items in Container

Duck Race – Review & Evaluate—Discussed Duck Race and that Duck 270 is still MIA. Discussed that we should consider having a CL FIRES Duck Race Float in next year's parade.

Rummage Sale 09/04/2022 Plans:

Collect and Price donations: 08-06, 13, 20 & 27. So far this is going well and we have had adequate volunteers. Susan will be working on the "manual" for this, to have complete sometime after the sale. Discussed at length a fishing boat, motor, trailer and fish finder that was donated for the sale. We will put this one item up for bids as a "Silent Auction" item. Alex has done some research to the value, and we believe we will start the bidding at \$4500.

Set Up & Prep 09/03/2022—Will need much help for this. Deana has taken Thursday and Friday 09/01 & 02 off work as her employer's Volunteer Time Off program. Deana will be available all day 09/01-09/04. Susan will make flyer for the sale, and include a message that we can accept credit and debit card payments. Susan will post to NextDoor and Deana will repost to two Crystal Lakes Facebook pages. Discussed that we should have signs at the CLRRRA Rec Committee's Craft Fair at Base Camp.

Sale Staffing—Discussed that we need all hands on deck. Jody & Kate will bring up at CLVFD Business Meeting tomorrow (08/15/2022) to ask everyone to be available to help. Discussed that we need 2 cashiers plus Susan for to run credit/debit card transactions. Anne stated that she believes she had \$500 in cash last year, in quarters, \$1s, \$5s, \$10s and \$20s, but mostly in smaller denominations. Kathy will get the cash from the bank prior to sale. We will have 2 cash boxes, and load initially with \$100.

Clean Up & Disposal—We will have a 'bag and box sale" on Monday, 09/05 from 9:00 am until Noon. Buyers can put as much fits in a bag for \$5 and as many items they can fit in a box for

\$10. We discussed changing the sale price on the day of event—subject to what and how much is left.

Jon & Sue Gesserts' friend to pick up unsold items 9-10-22

Review Rummage Sale 9-5-21—Nothing needed discussion.

Legacy Bricks – Discussed that Kathy will take over Bricks administration from Anne. Anne will get Kathy the notes and materials. Anne has placed another order for 15 bricks which will be installed prior to the September 4 Rummage Sale. Steve Dirmeyer stated he will continue to do the installation of additional bricks.

NEW BUSINESS

Membership Drive 2023—will discuss in October 2022 meeting.

New Events—As discussed in Annual meeting, We will hold a “chili cookoff” in 2023. Deana and Susan to lead the event. Determined date to be Saturday, September 30 from 4:00-7:00 pm. Steve Dirmeyer suggested that in addition to the Chili, we do a ‘Bread Cookoff’. Susan and Deana will work to plan this.

Quarterly Board Meetings FY 2022-23, CLVFD Station

Determined at the Annual Meeting that meetings will be held at 1:00pm on the following Sundays—October 09, 2022; January 8, 2023; April 16, 2023 (this is a week later than ‘normal’ due to the Easter holiday); August 13, 2023. Deana will email Sharon Fessler to publish Dates and Times on CL FIRES Web

Directors Election Results from Annual Meeting--We have Two Full Terms 2022-2025. Kathy Dillon-Durica and Susan Rau will continue with the board in new terms. Deana moved to accept and renew terms for Kathy Dillon-Durica and Susan Rau. Anne Dirmeyer seconded and the motion passed unanimously.

We discussed the partial term and that we were unable to recruit new board members. It was determined we would hold the position open, and Susan would advertise.

Election of Board Officers was held. The following was determined:

President—Jody Sandquist. Nominated by Kate Kelly; Seconded by Anne Dirmeyer. The motion passed unanimously.

Vice president—Kate Kelly. Nominated by Jody Sandquist; Seconded by Kathy Dillon-Durica. The motion passed unanimously.

Secretary—Deana Lehman. Nominated by Jody Sandquist; Seconded by Kathy Dillon-Durica. The motion passed unanimously.

Treasurer—Kathy Dillon Durica. Nominated by Jody Sandquist; Seconded by Kathy Dillon-Durica. The motion passed unanimously.

Communication Officer—Susan Rau. Nominated by Kate Kelly; Seconded by Kathy Dillon-Durica. The motion passed unanimously.

Refrigerator requested by Steve Dirmeyer. The refrigerator in the station is not cooling well. Cannot get to a desirable temp (ie 40°F). Steve had print outs of two different refrigerators. One for \$900 that has a \$30 rebate from PVREA and the other for \$700. We discussed that it was unknown but unlikely that anyone has vacuumed the coils of the current fridge since it was installed. Jody will ask Jeanne and Rich Rowe to do this as part of their monthly station cleaning. If the fridge does not cool better, Susan will post to NextDoor the ask from the community for a donation of a working refrigerator. The contact for donations will be president@CLFIRES.org (Jody). If no donations are received in two weeks of the posting, then we will make an evote to purchase a new refrigerator.

CL FIRES APRONS—Anne asked if we could purchase CL FIRES aprons for use at the Family Fun Day BBQ. We discussed having these printed/embroidered with the CL FIRES logo. This will help promote that CL FIRES is hosting the event. We will also be

able to use these at the First Annual Chili Cook Off in 2023. Kathy will research some sources she may have. Will discuss further during the October meeting.

ADJOURN-- Kathy Dillon-Durica moved to adjourn. Anne Dirmeyer seconded. Meeting was adjourned at 3:39pm.