



A 501(c)(3) Nonprofit Charitable Corporation
237 Blackfoot Rd. Crystal Lakes Subdivisions
Mail: PO Box 113, Red Feather Lakes, CO 80545; Web: clfires.org

CL FIRES Board of Directors Meeting
Agenda: November 6, 2022
CLVFD Fire Station; 1300 hours

Members attending in-person: Jody Sandquist, Kate Kelly, Susan Rau, Deana Lehman.
Kathy Dillon-Durica attended via telephone

Guests: Mel Nelson, Anne Dirmeyer. Steve Dirmeyer, Patrice Diem, Steve Ault, Doug Race

President Jody Sandquist called meeting to order at 1:04 pm.

Introductions were made of all present.

APPROVAL OF AGENDA

Susan Rau moved to approve the agenda; Kate Kelly seconded. The motion passed unanimously.

APPROVAL OF MINUTES

August 14, 2022—Jody corrected grammar on item 4. Kate Kelly moved to accept the minutes as corrected, Susan Rau seconded. The motion passed unanimously.

OFFICERS' REPORTS

1. President's Report- Jody stated she has nothing that won't be covered under the agenda.
2. Treasurer's Report—finished for the quarter, nothing happened in October.
CLVFD requested funds for Winches—1 of 2 = \$3258.74.
Donations have been generous.
Kathy Dillon-Durica found a website that files the 990 form for free for Nonprofits. Susan Rau moved to accept the Treasurer's report. Deana Lehman seconded; motion passed unanimously.

UNFINISHED BUSINESS

1. There were no text actions since last meeting.
2. Membership Drive for 2022 – Moved from 8-14-22 agenda
 - A. Deana will get new list from Larimer County in January. Lisa Ford is our person at county. Will review Membership letter at January meeting.
3. Logo Items
 - A. Kathy Dillon-Durica has inventory. No baby onesies. Hoodies were not available last year, not sure what will be available next year. Discussed Daryl T shirts, Brad as HotDog t-shirts. Steve Ault has contact in Fort Collins with an imprint company. Dean Schmeer, 970.226.6808. Deana will reach out to Dean.

4. Rummage Sale, September 4, 2022.
 - A. Kate Kelly stated sale went well. Boat auction went very well. Auction website was a good solution. We only paid the title transfer fees and PayPal fee. Susan said that we could use that same website for the July 4 Silent Auction. We will look at logistics.
 - B. Kate Kelly recommending that we do everything the same in 2023. Everyone likes the Labor Day weekend date.
 - C. Deana will send Thank You card to Jon Gessert's friend who took leftovers. He took all scrap metal and other stuff. made two trips. Suggestion by Steve Dirmeyer.
5. 2022-2023 Quarterly Board Meetings and Annual Meeting:
 - A. October 9, 2022, postponed to November 6, 2022; Quarterly
 - B. January 8, 2023; Quarterly
 - C. April 16, 2023; Quarterly
 - D. August 13, 2023; Annual followed by Quarterly Bd. Mtg.
6. New Board Member CL FIRES shirt
 - A. Kathy Dillon-Durica has Kate's shirt. Will send up with Anne tomorrow.
7. Update on refrigerator
 - A. Steve Dirmeyer paid and we reimbursed him. We are getting a \$30 PVREA rebate.
8. CL FIRES Aprons update
 - A. Aprons are here, in the station somewhere.

NEW BUSINESS

1. Promotion for Legacy Bricks:
 - A. Flyers – Review & Update
 - a. Susan will make flyer/post promoting as Christmas gift
 - b. Flyers needed—Brick company printed for free. Kathy Dillon-Durica will inquire and get 100 flyers.
 - c. Will ensure there is a blurb in the membership letter.
 - d. Will continue to a new revel at the CLVFD flag raising.
 - B. Advertising
 - a. Susan will review and update advertising plan.
 - C. Update Web Order Page
 - a. Susan will review and update the order form on the CLFIRES website.
 - D. Clean up day in station office—Alex is almost done with shelves. Alex has invoice for us. Once shelves are done and installed, we will set a day to clean the office and organize our things.
 - E. Needing Volunteer to put together handbook-Deana will put together, let Jody know how many binders. Will review at January meeting.
 - F. Duck race photos to the website—Susan has everyone but Milo's. She will reach out to Milo and Susan will review and get to Sharon to publish on website. Susan will see about archiving 2021 photos on website.

- G. Grants—only grant given as \$200 to CLVFD for basic life support class. Discussed and will not offer any more grants for 2022, but will rollover \$500 for one grant and offer 4 grants for \$500 max of \$2000 grants in 2023. Kathy Dillon-Durica made a motion that we will not offer more grants in 2022, but will offer 4 grants of up to \$500 each for a total of \$2000. Kate Kelly seconded. The motion passed unanimously. Deana will have letter ready to email to fire departments at January meeting, will send out right after with a January 31 deadline.
- H. 2023 Activities and Events
- 1 Membership Drive 2023 - Target early March 2023 to mail membership letters.
 - a. 2022 was sent early to mid-March. Will use Burt, Business Card Factory, for printing and mailing again. Will review letter at the January 8 meeting.
 - 2 Brick Reveal – after Memorial Day Flag Raising
 - a. 2nd Brick Placement & Reveal in Sept. 2023
 - 3 Fun Day –
 - a. Sunday July 2nd Family Fun Day
 - b. Duck Race Monday, July 3.
 - c. Nothing on Tuesday July 4.
 - 4 Rummage Sale –Kate and Susan will chair. Kathy Dillon-Durica says we do not need more pricing dots.
 - a. Rummage sale will be held Sunday September 3. 4 Saturdays in August are the drop-off days.
 - b. Sept 1 and 2nd are final pricing and set up. No Pre-sales for the public. For volunteers—will keep a note book with list of volunteer pre-sales, a second volunteer signs off. Or put stickers on the notebook page.
 - 5 Chili & Bread Cook-off –Sept. 30, 2023, 4:00-7:00. Base Camp Community Room and kitchen are reserved. CLRRRA will not charge for use of the Community Room.
 - A. Deana and Susan will meet to brainstorm prior to January meeting to outline what we need, present at January meeting. Doug Race mentioned that Poudre Canyon VFD does a Chili Cook-off. Susan Rau will reach out to them to see if they can offer tips on organizing and executing.
 - B. If we have a Beer garden, special event liquor license is needed. We may have to get TIPS certification. Wrist bands with punches for each beer? After further discussion, will table the beer garden until future years.
 - C. Judges—discussed that we will ask area chefs (Mario, Brett Oberhammer, etc) to judge. It had been previously discussed having the CLVFD Fire Fighters judge, but this would eliminate them as contestants.
 6. Discussed the idea of having a Santa at the Crystal Lakes Artisan Fair on December 3rd. Anne Dirmeyer will ask Alex if he would be willing to play Santa. Discussed that we would have Santa hand out candy, perhaps have photos taken with Santa. Jody mentioned that at one time CLRRRA had a Santa Suit. Deana will check with Stella Anderson to see if she knows where it is. If not found, Susan will look into renting one. She found a Royal Blue Santa suit for sale, not rent, through a costume shop in Fort Collins. Susan will discuss with Chief Rau use of apparatus and fire fighter participation.

Kate Kelly moved to adjourn. Susan Rau seconded. Motion passed unanimously. Meeting was adjourned at 3:16 pm.